

**REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE**

**Litchfield Board of Education**

**Monday, August 15, 2011, Central Office Conference Room, 6:30 p.m.**

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A regular meeting of the Litchfield Board of Education Facilities and Technology Committee was held on Monday, August 15, 2011 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair), Ms. Fabbri and Mr. Falcetti.

Also Present: Dr. Wheeler, Mr. Buccitelli, Ms. Longobucco, Mr. Crowe, and Mr. Simone

MOTION made by Mr. Falcetti and seconded by Mr. Shuhi: to approve the minutes of the July 18, 2011 regular meeting as corrected, on page one in the last paragraph change “replace” to “replaced” and on page two in the second bullet change “agree” to “agreed.”

MOTION carried. All votes were in the affirmative. Ms. Fabbri abstained.

**Communications** - none

**Public Comment** - none

**Old Business** - none

**New Business**

a. Update on projects –

- 1) Center School - playground almost complete as well as the Kindergarten Playscape, new gate to be put in near kindergarten wing, shades are on order, asphalt sidewalk and parking lot are being worked on, new boilers installed.
- 2) Intermediate School - kiln exhaust ordered, hand rail and gate to be installed before start of school, Media Lab table installed, gym floor refinished, bottom floor “lead boxes removed”, and book shelves put in, Playscape needs some work but is safe for use, concrete steps and rear door replaced and repaired.
- 3) High School – girdled trees will be removed, sink in room 118 is installed, Trophy cases for lobby being built, desks and computer stations for teachers are ordered, propane heater for hot water is being installed, concrete floors painted, bleachers in gym ready to go.

Windows have been washed at all three schools.

Tennis courts – repair status unknown at this time.

b. Computer lease specifications –

- 1) 24 LCS, 31 LHS Main, 28 7-8<sup>th</sup> grade, 11 LHS Library, computers removed, they go into classrooms to replace lower quality machines, 280's and 520's.
- 2) Specs – no monitors ordered, price now \$721 per machine from Dell should check State of Connecticut bids for computers and compare to other bids, warranty is for three years, Tech Plan template from State of Connecticut should be out in September.
- 3) Leasing rate – three quotes
  - a. Union Bank – 4.90%
  - b. Key Government Finance – 5.24%
  - c. Dell Financial – 5.75%

At a non-tax exempt rate, Board of Education could sign lease. Town can get a tax exempt rate; delta between the rates is about 2.9% - Union Bank (formally Litchfield Leasing).

Discussed conditions of the Dell lease.

- c. Strategic Plan – reviewed goals that apply to Facilities and Technology Committee. Tech Plan, building utilization, bring your own device, evaluate current contracts.

**Technology** – none

**Future Agenda Items** – Tech Plan.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 7:38 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education